



FUNCTION

Package

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PARKWOODTAVERN.COM.AU



WELCOME

We invite you to come and experience a great range of entertainment, bars, restaurant, bistro and gaming facilities.

Our friendly team loves to go the extra mile to make your day. We can cater for any style of function, from wedding receptions to boardroom meetings and everything in between!

We have a range of spaces for you to choose from to suit any celebration. Our extensive food and beverage offers provide a great diversity of catering options, but please don't hesitate to ask if you have something specific in mind, our talented chefs will cater to any need.

We look forward to helping you have a great event!

FUNCTION *Spaces*



EAST END FUNCTION ROOM

An ideal enclosed room for functions such as weddings, cocktail style receptions, milestone birthday parties or boardroom meetings. A private bar and washroom facilities are available for your exclusive use. This room comes with a projector, bluetooth speaker with mic, tablecloths and light balloon decoration all included in the hire fee. Please find below the seating capacity for this room.





FUNCTION HOURS

Day Time Bookings

8am - 4pm

Evening Bookings

6pm - midnight

Please note: later starting and/or finishing times can be arranged upon request at a fee and conditions may apply.

Inclusions

Full event planning and coordination by our professional staff, Gift and Cake Table.

ROOM HIRE FEES INCLUDE USE OF

Projector Screen & HDMI Connection

Bluetooth Speaker/Microphone

Balloon Decoration

White Board

\$150 ROOM HIRE FEES PER SESSION

PLATTER *Selection*



MORNING TEA

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|---|-------------|
| SCONES (30 pieces) Cream and strawberry jam | \$65 |
| Danish (30 pieces) Assorted selection | \$65 |
| Croissants (15 pieces) with cream and jam | \$75 |
| ham and cheese | \$95 |
| Assorted Muffins (30 pieces) | \$75 |
| Bread and Dips | \$70 |

PLATTERS

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|--|--------------|
| Fruit Platter | \$95 |
| Sandwich platter | \$120 |
| Wrap platter (30 pieces) assorted chicken caesar, ham & cheese | \$120 |
| Sliders (30 pieces) Beef cheese burgers, Holm | \$120 |
| Pies platters (36 pieces) assorted pies mini angus beef, spiced lamb and chicken and leek | \$100 |
| Vego platter (48 pieces) cauliflower florets, sweet potato fries, crispy tofu, veggie spring rolls and leek & spinach quiche | \$100 |
| Wings platter (48 pieces) buffalo and BBQ wings assorted | \$100 |
| Skewers choice of two (30 pieces) peri peri, satay beef, chicken satay, lamb koftas | \$120 |
| Pizza platter choice of 4 Margherita, ham & pineapple, pepperoni, meat loves, prawn chorizo, prosciutto, Mushroom (gluten base on request) | \$95 |
| Kids platter (40 pieces) nuggets, fish pieces, chips, sausage rolls, party pie | \$85 |
| Antipasto platter assorted dips, breads, halloumi, camembert, olives, semi dried tomatoes, salami, grilled & marinated veggie | \$95 |

PLATTERS MIX & CANAPES

Selection

PLATTERS MIX SELECTION

Parkwood Seafood Mix (50 pieces) \$120

assorted fried seafood- salt & pepper calamari, battered fish bites, torpedo prawns, prawn twisters

Parkwood Platter Mix (50 pieces) \$120

assorted finger food - Mini dim sims, cocktail spring rolls, salt & pepper calamari, beer battered flathead fillets with lemon wedges and sides of tartare soy, sweet chili sauce, bbq and tomato sauce & chips

Parkwood Party Mix (50 pieces) \$120

Mini meat pies, mini sausage rolls, mini quiches, meatballs & chunky potato wedges w/sides of sour cream, sweet chili bbq sauce & tomato sauce



CANAPE SELECTION 1 \$20PP

Includes 5 Items

CANAPE SELECTION 2 \$25PP

Includes 6 Items

CANAPE SELECTION 3 \$27PP

Includes 7 Items

CANAPE SELECTION 4 \$30PP

Includes 8 Items

ADDITIONAL ITEMS \$5 EACH

Haloumi sliders

Beef sliders

Cocktail Prawns

Rice paper roll *V

Satay chicken skewers

Vegetable skewers

Lamb Kofta

Peri peri chicken skewers

Beef Satay

Korean chicken pieces

Mushroom arancini

Pumpkin spinach arancini

Angus mini pies

Assorted quiches

Spring rolls duck

Spring rolls vegetable

Bruschetta

Wings BBQ

Calamari

Cauliflower florets

Wings Buffalo

BBq ribs

Vegetarian samoas

SET MENU

Selection



ENTREE

SALT & PEPPER CALAMARI

MUSHROOM & CAPISICUM ARANCINI BALLS

KARAAGE FRIED CHICKEN

BEEF TACO'S

CAULIFLOWER FLORETS

DESSERTS

STICKY DATE

PAVLOVA

APPLE CRUMBLE

DOUBLE BROWNIE

PESTIFEROUS SELECTION

MAINS

GRILLED BARRAMUNDI

Garden salad and chips

CHICKEN SUPREME

Chad potatoes, grilled broccolini, red wine jus

POTATO GNOCCHI

Pumpkin, spinach, cherry tomato, cauliflower puree, goats cheese (GF)(VEO)

BOURBON BRAISED BEEF BRISKET

Slow cooked, sticky BBQ sauce, pickled slaw, sweet potato, sour cream, maple syrup

CAESAR SALAD WITH CHICKEN TOPPER

2 COURSE SET MENU

\$45PP

3 COURSE SET MENU

\$55PP

BUFFET

Selection



ROAST BUFFET \$45PP

(Minimum 40 Guests)

Includes Bread Rolls and Butter
Choice of 2 of the following protein options only:

- 100% Australian Premium Pork
- Graziers Premium Beef
- Roast Chicken
- Roast Ham
- Roast Turkey

All served with these vegetables:

- Roast Pumpkin
- Rosemary Potatoes
- Honey Glazed Carrots
- Mint Peas

DRINK PACKAGE

Bar Tab

Select either combination of drinks from our bar menu with your choice of limit

TERMS & CONDITIONS

DEFINITIONS; 'THE VENUE', 'MANAGEMENT', 'WE', AND 'US' REFERS TO PARKWOOD TAVERN AND THEIR RESPECTIVE EMPLOYEES.

CONFIRMATION DEPOSIT

A booking is considered confirmed upon receipt of this signed terms and conditions/booking form and full deposit payment. If either the deposit or this completed form is not received, management reserves the right to cancel the booking and allocate the space to another client. A deposit of \$200 or 20% of the estimated function charge whichever is greater, is required to confirm your function.

PAYMENTS

All pricing we provide you includes GST and are current at the time of printing but are subject to change.

All quoted items must be paid in full at least: 10 days prior to the event when paid by bank cheque. 72 hours prior to the event when paid by cash or credit card. Bar tabs to be settled at the end of the event night by cash or credit card. Personal cheques are not accepted.

ALL FOOD & BEVERAGE PACKAGES

Are priced per adult, 18 years and over Any additional children will be priced accordingly, Please speak to management in regards.

CATERING & BEVERAGES

Food and beverage orders must be finalised at least 7 days prior to the event. We may be able to organise after this time, but we cannot guarantee. Please discuss with Management. Menu items are subject to market availability. The Venue requires to be informed of final numbers at least 7 days prior to the event date. In accordance with food and safety compliance, no food supplied by The Venue is permitted to be taken from the premises.

WEDDING PACKAGES

We can tailor any wedding package to your style, additional charges may apply.

MINIMUM REQUIREMENTS

Minimum spend requirements on packages apply, based on the starting time and duration of your function. If you do not reach the number of guests booked to meet the minimum spend requirements you will still incur the full cost quoted and confirmed with The Venue.

BYO POLICY & ENTERTAINMENT

Any alcohol brought into The Venue as gifts must be forfeited to us upon entry and will be returned when you are leaving. Food and beverage cannot be bought in from an outside source. Cakes are accepted and there may be a small fee for plates and cutlery. Please contact Management if you require any special needs. Entertainment bookings made by The Venue for functions require a deposit and a forfeiture policy applies. (If you book entertainment and forfeit, we must contact entertainment and will deduct their due payment). We only allow external entertainment in certain circumstances, please discuss with Management.

SIGNAGE & DECORATIONS

No fixtures, glue, sticky tape are to be adhered to the walls, doors, windows or any space on the premises without prior approval from Management. Any non-approved items may be removed by us or security and may be destroyed.

DELIVERIES & ACCESS

Please discuss with Management in advance if you require any deliveries to be made to The Venue for any goods. Access to your booked function space(s) prior to the function start time may be possible, please discuss with us in advance.

DRESS CODE

Smart casual dress code rules do apply. Themed dress is accepted, although The Venue reserves the right to refuse entry if the dress is offensive to other patrons.

CANCELLATION

All cancellations must be made in writing to The Venue. If a cancellation is made more than 21 days prior to the function, the deposit will be refunded in full less any costs incurred on your behalf. If a cancellation is made 21 days or less prior to the function date, 100% of the deposit will be forfeited unless the function is rebooked. For booking cancellations in November or December, 100% of the deposit will be forfeited. The function space holding time is 30 minutes from the requested time or 15 minutes on Fridays. If this is not met your space may be opened to the general public at Management's discretion. If we believe any function/event will affect the smooth running of our business, security or reputation, Management reserves the right to cancel at its discretion without notice or liability. In the event of inability to comply with any of the provisions of this contract by virtue of any cessation of interruption of electricity supplies, equipment failure, unavailability of food items, other unforeseen contingency or accident, The Venue reserves the right to cancel any booking or refund any deposit without notice.

SECURITY & CONDUCT

If you require a security guard to exclusively serve your function, allowing only invited guests to attend, this must be organised at least 1 week prior to the event at a cost of \$50 per hour, per security guard. 21st celebrations conditions: for all guests booking a function for 21st celebrations a security guard is required to be present for the duration of the function. Guards will be booked through The Venue at a rate of \$150 for up to 4 hours of event, per security guard. All 21st celebrations must be brought to the attention of The Venue. If The Venue is not informed, The Venue holds the right to cancel the function immediately. The Venue takes its responsible service of alcohol obligations seriously and you must support any decisions we make in relation to the responsible service of alcohol. The Venue has the right to refuse entry or service and remove from the premises any person it deems to be approaching intoxication.

The Venue has the right to refuse entry or service and remove from the premises any person it deems to be behaving in an improper, abusive, disorderly or anti-social manner. In accordance with the Law, minors must be accompanied by a legal parent or guardian at all times. You must advise Management if minors are going to attend your function. Management reserve the right to impose additional conditions in relation to minors, including the times and areas that minors may attend.

You may be required to pay a bond, which will be refunded no later than 7 days after your function providing no damage has been incurred by yourself, your guests, invitees or other persons attending the function, whether in the function room or any part of The Venue. This includes, but is not limited to any breach of The Venue policies or procedures, underage drinking, violence or other anti-social behaviour.

UNFORSEEN CIRCUMSTANCES

Please be aware that we accept no responsibility for outside weather conditions but will make every endeavour to provide an adequate function area if the conditions affect the booked area or access to it.

DECLARATION

By confirming and signing these terms and conditions you will be confirming your booking stating you understand the terms and conditions and are agreeing to adhere to and abide by these said terms and conditions.

NAME:

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DATE: \ \

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SIGNATURE:

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